Realtors Property Resource®

How To Opt In To Send Your Listing Data To RPR
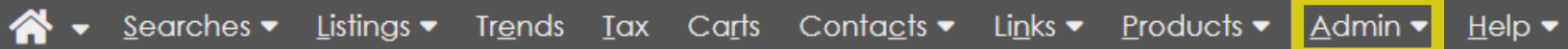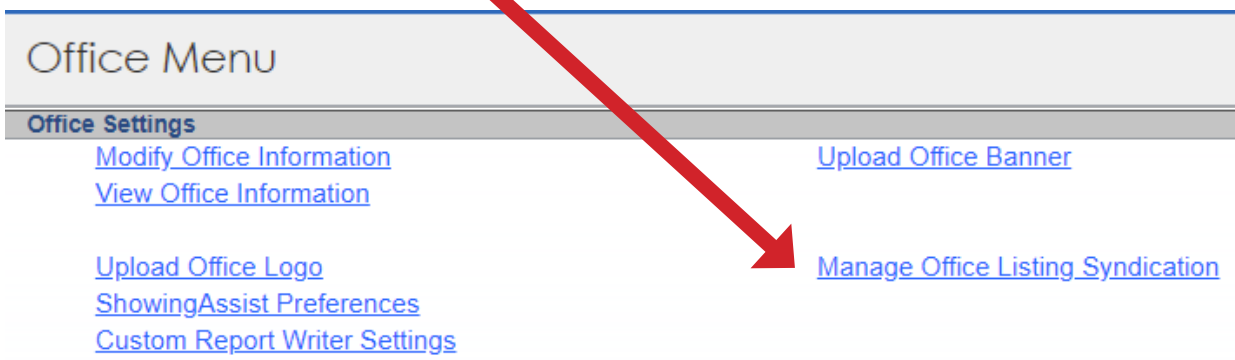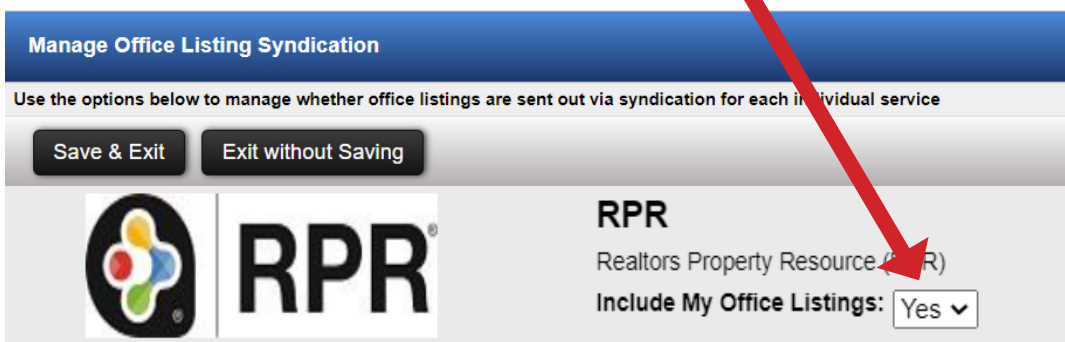
STEP 1 - Log into the MetroList Prospector+ MLS System

STEP 2 - Under '**Admin**' select **Office Menu**

STEP 3 - Click on **"Manage Office Listing Syndication"**

STEP 4 - In the RPR box, select the "Yes" option from the "**Include My Office Listings"** drop down menu

STEP 5 - [Accept] End User Agreement

STEP 6 - Click [Save & Exit]

Note: **If more than one office; must manage each office individually.